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TRANSITIONAL SCHOOL DISTRICT OF THE CITY OF ST. LOUIS  
SPECIAL ADMINISTRATIVE BOARD

**OFFICIAL REPORT**

ST. LOUIS, MO

JULY 26, 2016

**M I N U T E S**

The Special Administrative Board of the Transitional School District of the City of St. Louis met on the date noted above in Room 108 of the Administrative Building, 801 North 11<sup>th</sup> Street, St. Louis, MO 63101. Members in attendance were Mr. Rick Sullivan, Dr. Melanie Adams and Mr. Richard Gaines who arrived later. Also in attendance was Superintendent Dr. Kelvin R. Adams, Ruth Lewis and the District's legal counsel, Jeffrey St. Omer of Mickes O'Toole, LLC.

**CALL TO ORDER AND ROLL CALL**

Mr. Sullivan called the meeting to order at 6:12PM on the following roll call.

**AYE:** Dr. Melanie Adams, Mr. Rick Sullivan

**ABSENT:** Mr. Richard Gaines (NOT PRESENT DURING ROLL CALL AND CALL TO ORDER)

A quorum was present.

The Board and audience recited the Pledge of Allegiance.

**STUDENT/STAFF RECOGNITIONS**

(Student/Staff Recognitions will resume the 2016-2017 School Year.)

**PUBLIC COMMENTS**

There were no public comments.

**SUPERINTENDENT'S REPORT**

**INFORMATIONAL ITEMS**

Dr. Edmond Heatley, Chief Human Resources Officer gave the 2017 Benefits Renewal report. The Benefit Renewals committee is comprised of representatives from Local 420 (active and retired) the PSRSSTL Retirement Office, and the District's Finance and Human Resources Divisions. Below are the 2017 benefit recommendations.

- **Medical** – Move the coverage to United Healthcare (UHC). There is a -7.3% decrease in the rates for 2017. There is a rate cap of 9% for the January 1, 2018 renewal and 12% rate cap for the January 1, 2019 renewal. The Affordable Care Act fees are included.
  - **Pharmacy** - Renew with Express Scripts. There is an estimated increase of +6.6% due to an escalation in Specialty Utilization and Costs and overall rise in prescription utilization.
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- Dental – Renew with Delta Dental of Missouri with the +2.5% increase for 2 years with a 3<sup>rd</sup> year rate cap based on the loss ratio. An option is a 1-year renewal with a +0.0% increase. These options were negotiated down from the initial 5.5% increase.
- Vision – Renew with Vision Benefits of America (VBA). VBA, in error, quoted lower rates for the Buy-up plan in 2014 and honored them for 3 years. There were no competitive markets. The rates are guaranteed for 3 years.
- Life, AD&D, Voluntary Life – Renew with Cigna for 3 years. The District has had high claim utilization. There were no competitive markets.
- STD - Renew with Cigna for 3 years. The District has had high claim utilization. There were no competitive markets.
- LTD – Renew with Cigna for 3 years. The District has a rate decrease due to market competition and moderate claim utilization.

Superintendent Adams gave the reports on the Option to Remain Update and the Missouri State Highway Bus Inspection for 2016.

The Option to Remain Program is a choice program that provides transportation to students who moved from their attendance area to another attendance area. The program’s objective is to provide stability for students who are highly mobile. The District received Option to Remain funding from DESE five of the last eight years although with varying amounts. The program required that SLPS match 60% of the budget and DESE allocated the 40%. The number of students’ service depends on the level of funding and the mode of transportation, cabs being significantly more expensive than bus transportation. However, the use of cabs declined due to improved coordination to provide bus transportation where possible. The District believes overall the Option to Remain Program is of benefit to both students and the classroom. The available budget gives the student access to stay in a same school for a full year, at their choice, which creates a greater sense of stability for the student and classroom. There are no funds allocated by the DESE for 2016-2017 school year.

The annual school bus inspections were conducted by the Missouri State Highway Patrol in February and March 2016. The District earned the distinction of *Total Fleet Excellence* for exceeding the 90% approval rating. District results are noted as followed:

- Buses presented for inspection                    308 buses .....(313 for year 2015)
- Approval Rate    278 or 90.3%..... (266/85% for year 2015)
- Defective Rate    25 or 8.1% .....(40/12.8% for year 2015)
- Out of Service Rate                                    5 or 1.6%.....(7/2.2% for year 2015)

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Rejected instances are items such as interior and/or exterior lights out, break components, emergency buzzer/horn failure, exhaust leaks and other miscellaneous areas. Out of service instances were fuel leaks, crossing control arm failure and emergency door interlock failure. The District will increase monitoring of pre-trip inspection and maintenance training and process of its fleet and ask the Missouri State Highway Patrol to conduct spot inspections.

Members entertained questions/comments after each report.

**BUSINESS ITEMS:** CONSENT AGENDA

Mr. Sullivan called for a motion and a second to approve Resolution Numbers 07-26-16-01 through 07-26-16-05.

On a motion by Dr. M. Adams, and seconded by Mr. Gaines, on the following roll call vote, the Board voted to approve Resolution Numbers 07-26-16-01 through 07-26-16-05.

**AYE:** Dr. M. Adams, Mr. Gaines, Mr. Sullivan

**NAY:** None

The motion passed.

**(07-26-16-01)** To approve a contract renewal with Sharon Slane to provide grant writing and consultant services for the period August 26, 2016 through June 30, 2017 at a cost not to exceed \$20,000, pending funding availability. This is the second year of the two-year renewal option.

**(07-26-16-02)** To approve a contract renewal with Writing Works for on-call grant writing and consultant services for the period August 26, 2016 through June 30, 2017 at a cost not to exceed \$10,000, pending funding availability. This is the first year of the two-year renewal option.

**(07-26-16-03)** To approve a contract renewal with the Alliance of Parents and Children for Educational Empowerment Inc. (APCEE) to provide parent resource centers and a comprehensive attendance and behavior support model at Bertha Gilkey @ Pamoja Preparatory Academy for the period July 27, 2016 through June 30, 2017 at a cost not to exceed \$40,000.

**(07-26-16-04)** To approve a Memorandum of Understanding with Saint Louis Children's Hospital to deliver the *Teen Outreach Program* at Busch Middle school for the period July 27, 2016 through June 30, 2017.

**(07-26-16-05)** To approve a sole source purchase of software licenses from Achieve3000 Inc. for 250 licenses for Clyde C. Miller Academy students' use of the company's Achieve3000 differentiated literacy program to be used August 1, 2016 through June 30, 2017 at a cost not to exceed \$10,955, pending funding availability.

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Mr. Sullivan called for a motion and a second to approve Resolution Number 07-26-16-06.

On a motion by Dr. M. Adams, and seconded by Mr. Gaines, on the following roll call vote, the Board voted to approve Resolution Number 07-07-26-16-06.

**AYE:** Dr. M. Adams, Mr. Gaines, Mr. Sullivan

**NAY:** None

The motion passed.

**(07-26-16-06)** To approve a contract with Westport Pools, Inc. to repair the pool at Vashon High School. The work will begin on July 27, 2016 and be completed no later than September 30, 2016 at a cost not to exceed \$7,667.00, which includes a 10% contingency of \$697.00. This resolution is in response to RFP #060-1516.

Mr. Sullivan called for a motion and a second to approve Resolution Number 07-26-16-07.

On a motion by Dr. M. Adams, and seconded by Mr. Gaines, on the following roll call vote, the Board voted to approve Resolution Number 07-07-26-16-07.

**AYE:** Dr. M. Adams, Mr. Gaines, Mr. Sullivan

**NAY:** None

The motion passed.

**(07-26-16-07)** To approve a contract with Mechanical Solutions to replace the chiller at Carnahan High School. The work will begin on July 27, 2016 and be completed no later than October 31, 2016 at a cost not to exceed \$151,400.00, which includes a 10% contingency of \$13,764.00. This resolution is in response to RFP #059-1516.

#### **BOARD MEMBER UPDATE(S)**

None.

#### **ADJOURNMENT**

There being no further business before the Board, on a motion by Dr. M. Adams and seconded by Mr. Gaines on the following roll call vote, the Board voted to adjourn at 6:26PM.

**AYE:** Dr. M. Adams, Mr. Gaines, Mr. Sullivan

**NAY:** None

The motion passed.